



## BEDFORDSHIRE FIRE AND RESCUE AUTHORITY

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Members of Audit and Standards Committee.

Bedford Borough Councillors: M Headley

Central Bedfordshire Councillors: F Chapman, J Chatterley, P Downing and P Duckett

Luton Borough Councillors: Y Waheed

A meeting of **Audit and Standards Committee** will be held at **Conference Room, Fire and Rescue Service Headquarters, Kempston, Bedford MK42 7NR** on **Thursday, 6 December 2018** starting at **10.00 am**.

John Atkinson  
Secretary/Monitoring Officer

### A G E N D A

Item	Subject	Lead	Purpose of Discussion
1.	Apologies	Chair	
2.	Declarations of Disclosable Pecuniary and Other Interests	Chair	Members are requested to disclose the existence and nature of any disclosable pecuniary interest and any other interests as required by the Fire Authority's Code of Conduct (see note below).
3.	Communications	Chair	

<b>Item</b>	<b>Subject</b>	<b>Lead</b>	<b>Purpose of Discussion</b>
4.	Minutes	Chair	To confirm minutes of the meeting held on 25 September 2018 (Pages 5 - 12)
5.	Public Participation		To receive any questions put to the Authority under the Public Participation Scheme
6.	Internal Audit Progress Report (RSM)	RSM	To consider a report (Pages 13 - 20)
7.	Audit and Governance Action Plan Monitoring - Exception Report and Summary Analysis	ACO	To consider a report (Pages 21 - 28)
8.	Review of 'Monitored Policies'	ACO	To consider a report (Pages 29 - 36)
9.	Report on Registration of Interests and Gifts/Hospitality	Secretary/ Monitoring Officer	To consider a report (Pages 37 - 38)
10.	Statement of Assurance	OAM	To consider a report (Pages 39 - 64)
11.	Review of the Effectiveness of the Authority's Auditors	HFT	To consider a report (Pages 65 - 78)
12.	Corporate Risk Register	ACO	To consider a report (Pages 79 - 86)
13.	Review of Work Programme 2018/19	ACO	To consider a report (Pages 87 - 92)

**Local Government Act 1972: Schedule 12A (as amended) - Exclusions on the Public**

To consider whether to pass a resolution under Section 100(A) of the Local Government Act 1972 to exclude the public from the remainder of the meeting on the grounds that consideration of the following items of business is likely to involve the disclosure of exempt information as defined in Paragraphs 3 of Part 1 of Schedule 12A to the Act as amended.

14.	FRA Requested Report	ACO	To consider a report
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Item	Subject	Lead	Purpose of Discussion
Next Meeting		10.00 am on 14 March 2019 at Conference Room, Fire and Rescue Service Headquarters, Kempston, Bedford MK42 7NR	

### **DECLARATIONS OF INTEREST**

From 1 July 2012 new regulations were introduced on Disclosable Pecuniary Interests (DPIs). The interests are set out in the Schedule to the Code of Conduct adopted by the Fire Authority on 28 June 2012. Members are statutorily required to notify the Monitoring Officer (MO) of any such interest which they, or a spouse or civil partner or a person they live with as such, have where they know of the interest.

A Member must make a verbal declaration of the existence and nature of any Disclosable Pecuniary Interest and any other interest as defined in paragraph 7 of the Fire Authority's Code of Conduct at any meeting of the Fire Authority, a Committee (or Sub-Committee) at which the Member is present and, in the case of a DPI, withdraw from participating in the meeting where an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.